



59 St. George Street, Toronto ON M5S 2E6

416 946 5185 • www.allto.ca • info@allto.ca

*offering programs for adult learners in collaboration with the
School of Continuing Studies at the University of Toronto*

Annual General Meeting

Thursday, June 12, 2014, 10:30 a.m.

Alumni Hall, Victoria College,

91 Charles Street West

Agenda

Coffee will be served from 10 A.M. and followed by a light lunch after the meeting.

- 1. Welcome to the Annual General Meeting and introduction of special guests**
- 2. Approval of Minutes of Annual General Meeting, June 13, 2013**
- 3. Report of the President – Tony Keith**
- 4. Report of Vice-President – Margrit Eichler**
- 5. Committee Reports:**
 - Academy Talks Committee – Eveleen Armour**
 - Communications Committee – Marg Morriss**
 - Curriculum Committee – Nancy Walsh**
 - Membership Committee – Sue Kralik**
 - Special Events Committee – Mariana Grinblat**
- 6. Financial Report – Judith Schurek**
- 7. Appointment of Auditor for 2013-2014 – Judith Schurek**
- 8. Election of new Board Members – Joan McCordic**
- 9. Meeting opened to the floor**
- 10. Adjournment**



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Academy for Lifelong Learning

Minutes of the Annual General Meeting

June 13th, 2013, 10:30 A.M.

Alumni Hall, Victoria College

1. Welcome and introduction of special guests

President Joan McCordic welcomed the 93 Academy members to the meeting and the following special guests: Marilyn Booth, Nora Siberry and Dr. Gordon Davies from the School of Continuing Studies (SCS), and Rev. Dr. Dorcas Gordon from Knox College.

On behalf of SCS, Marilyn Booth voiced strong appreciation for our partnership and the \$35,000 bursary that the Academy is building with them. The Academy's \$5,000 cheque was mailed to them earlier, prior to the meeting. Marilyn re-iterated the gratitude expressed by the 20 students who benefitted. She related a few examples of how our contributions made a difference to a couple of students.

Dr. Dorcas Gordon provided an update on the renovations currently underway at Knox stating that this was the first stage of a multiphase project. She stated that by the Fall, when Academy members return, the most noticeable to them will be new washrooms. She re-iterated Knox's appreciation for the Academy's tenancy.

2. Approval of the Minutes of the Annual General Meeting of June 14, 2012

Moved by Linda Tu and seconded by Sue Kralik, the Minutes were approved by the membership.

3. Report of the President

Joan McCordic spoke of her time in the last year happily immersed in the Academy business. She focused her reporting on developments with three of the Academy's allies:

The Third Age Network (TAN)

The Academy is a charter member of this group, representing 8,000 senior learners across the province, and played a key role in organizing the first TAN Conference which just took place on May 30th. Being at the Conference was instructive and encouraging to discuss common issues such as membership, volunteerism, space, governance, curriculum, technology and communications. Thanks to the following Academy members for their planning and presentations at TAN: Sheilagh Hickie, Deborah Weiss, Dugal Campbell, Madeline Grant and Jim Pike.

The Toronto Public Library

At the invitation of the Library, the Academy participated in a day-long Open House at the Reference Library, highlighting the Academy as a resource available to seniors in Toronto. This Spring, on receiving the Academy calendar, the Library ensured that it was advertised in every library. Finally, the Academy has been invited to present a sample of our workshop model, as part of their program.

University of Toronto

Joan stated that U. of T. is not only a place where we meet, but we have become a part of the community through our contributions to mature students to further their education. First, with Victoria College, our first home, we established a bursary fund now valued at \$64,000. During the year we assisted 2 mature students, one in 3rd year Psychology and Sociology and the other, in 4th year Economics and Political Science. They shared \$3,500 from the fund, which would equal about \$220 a month from September to April for both. Five years ago we established a collaboration with the School of Continuing Studies whose mandate is lifelong learning through university course and certification to over 15,000 mature students from 25-85 years old. The Academy has assisted over a dozen Business students from a bursary of \$10,500, now reduced to \$6,000. Last year the Academy began to endow a bursary to build a permanent fund requiring a minimum investment of \$35,000 to amass the capital from which annual awards will be made. It was the second \$5,000 installment for that fund that Marilyn Booth expressed her thanks earlier in the meeting.

Joan thanked the Academy for the opportunity to act as President, expressed her delight and appreciation of the Board members and their committed work this year. She said she looked forward to working with our new President, Tony Keith, in her position as Past President.

4. Report of the Vice President

Tony reported on his committee work and focused on sharing the deliberations of the Long Range Planning Committee this year. After reviewing the pros and cons of applying for charitable status, the committee decided that there were not enough advantages at this time. In discussion about the ideal size of the Academy, the committee reiterated past discussions pegging the number between 350 and 370 members, based on many factors, including satisfaction with being housed at Knox, which means limited numbers.

On the issue of space limitations at Knox, Tony announced that this is the first year that Academy is doing a trial run of classes from 4-6 P.M.

5. Bylaw Amendment

Tony Keith introduced two bylaw amendments, passed by the Board, to allow the use of email to notify members about meetings.

Tony moved that Section 8 of the Bylaws be amended to delete the words ‘delivered, telephoned or telecopied’ and replaced by the words , “delivered or transmitted by personal delivery or by any electronic means” so that the section would read as follows:

“Notice of such meetings shall be delivered or transmitted by personal delivery or by any electronic means not less than three days before the meeting is to take place, or shall be mailed to each director not less than 4 days before the meeting is to take place.”

The motion was seconded by Shirley Lewis and passed by the members with a majority.

Tony moved that Section 20 be amended to delete the words “by sending the notice by prepaid mail or telecopied” and replaced by the words, “by sending the notice by prepaid ordinary mail, by telecopier or by any other electronic means, not less than” , so that the sentence of section 20 would read as follows:

“ No public notice nor advertisement of members’ meetings, annual or general, shall be required, but notice of the time and place of every such meeting shall be given to each member by sending the notice by prepaid ordinary mail, by telecopier or by any other

electronic means, not less than ten days before the time fixed for the holding of such meeting; provided that any meetings of members may be held at any time and place without such notice if all members of the Academy are present thereat or represented by proxy duly appointed, and at such meeting any business may be transacted which the Academy at annual or general meetings may transact.”

The motion was seconded by Sandra Gold and passed by the membership with a majority.

6. Committee Reports

Academy Talks Committee - Ann Mummenhoff, Chair of the Committee reported a very eventful and successful year with a committee of thirteen members. Ten outstanding Forums and six Spring Talks were well attended and well received. New this year was an Academy debate: Be it resolved that the international community has a responsibility to intervene in a state which is involved in mass atrocities. The debate included two teams of Academy members with Moderator Jim Pike. Ann hopes the success of the debate will lead to a debate becoming an annual tradition. She further expressed hope that the Academy will be able to continue gaining access to the larger rooms at Knox for the Forums.

Spring Talks also had substantial attendance numbers – between 120 and 180 for each session. Guest attendance was also high – between 32- 60 for each one. At \$10 per guest the Academy netted \$2,425.

Ann acknowledged the key importance of audiovisual assistance for all sessions and thanked Jim Pike and Frank Nicholson for the unflinching assistance they provided. Joan McCordic also received special thanks for assuming the registration logistics and welcoming of members and guests for the Spring Talks. Ann ended by thanking the members of the committee for their hard work.

Communications Committee – Brian O’Leary, Chair of the Committee reported that his small but efficient team had a busy and productive year. He acknowledged the ongoing dedication and many hours expended by Margaret Robertson and Josie Szczasiuk and Mike Foss on the web, the Newsletter and the Foss mail respectively.

This year the number of web pages was extended thanks to Margaret. The very well received Newpage on the site has become the “go to” spot for Academy news thanks to Margaret and Josie.

The Academy Newsletter has been reduced to three this year. The hope is to have all but one delivered electronically so members can print their own copies to reduce printing and mailing charges.

Brian thanked Gillian Long and Mary Doucette for their dedicated service as they go off the Committee and welcomed new members Diane Smith and Matthew Segal.

Curriculum – Nancy Walsh reported for Chair, Karen Melville.

- i) Workshops - Nancy reported that 40 workshops are scheduled for the 2013-2014 season. New this year, there will be two 4-6 P.M. workshops because of the crowded schedule.
- ii) Feedback Questionnaires – This year was the last year for paper evaluations. For the upcoming year, Jim Lutz and his group will introduce an internet based survey to evaluate the workshops.
- iii) Web based lectures – Once again Dugal Campbell organized three popular web-based lectures for member viewing and discussion. The hope is that these will be offered again next year based on room availability.
- iv) The Facilitator’s Forum, held this year at Hart House, was interesting, informative and glitch-free thanks to Nancy Walsh and committee.
- v) Training – The growing use of technology in Academy presentations has necessitated upgrading equipment as well as training members on both the hardware and software. Jim Pike and Frank Nicholson have been the stalwarts of both smooth operation of the equipment and training members. They have made great strides in ensuring that at least 1 member of every workshop has received training and is willing to act as the “tech. consultant” for that workshop. They will continue in this critical function next year as formal members of the Curriculum Committee.
- vi) Committee transitions – Nancy passed on Karen’s gratitude to Eileen Garber, Sandy MacPherson and Deborah Weiss who are retiring this year. She welcomed Gillian Long, Frank Nicholson, Jim Pike and Mandy Thomson who will join Rick Guisso, Jim Lutz, and Jan Roblin under the capable leadership of Chair Nancy Walsh and Assistant Chair Dugal Campbell.

Membership Committee – Rhona Wolpert, Chair of the Committee clarified the mandate of the committee including the following functions: processing registration and

managing waitlists; providing class lists and attendance sheets; printing name badges and labels for mailing; keeping membership data current; and through the volunteer coordinator, Madeline Grant, supporting new members and recruiting volunteers for the Board and committee positions.

Rhona explained the successful results of the new registration procedures this year. Initially members were only assigned their first three choices prior to randomization. They were given their fourth choices only after all members received one of their selections (provided they chose more than one). This has resulted in a substantial reduction in waitlists; at this point in time there are only 42 members remaining on waitlists. Also presently only 22 fourth choices remain unassigned and those are for people with two or three other workshops. On-line registration has increased this year to 73% from 58% last year.

The committee endeavoured to send regular communication on this process to increase transparency and the group will continue to improve the registration process next year including addressing the issue of what might be done about members not getting into the same continuing workshop two years in a row.

At AGM time, the Academy has 340 members registered with 28 new ones but the committee expects more. There were 369 members last year.

A new membership category was introduced this year for members who no longer enrol in workshops but wish to stay connected with the Academy. We have three Associate Members so far.

Rhona especially acknowledged Margaret Robertson for her database expertise and assistance. In addition Rhona thanked Liz Feltes and Desiree Ashworth for their dedicated service to the committee.

Special Events - Marina Grinblat reported for Claire La Vigna

The Potluck Picnic on Sunday, September 23 at Nancy O'Connor's farm experienced low temperature and rain. The warm welcome, the beauty of the location, and the great food did not dampen the enthusiasm of the 22 brave souls who came. Thanks to the committee and to Nancy for her generosity.

The Fall Colour Walk at Crawford Lake Conservation Centre was later than usual due to the Jewish holidays and thus not as colourful. With only 20 members attending, the distance from Toronto will be considered for another year.

Another successful Holiday Lunch took place on December 7 at Alumni Hall at Victoria College with 106 members present. With such good food and service, this will likely be repeated next year.

The Spring Lunch had a larger than usual turnout at 100. The new venue of the Royal Canadian Yacht Club was extremely accommodating, although the service was a bit slow. Unfortunately the guest speaker, Richard Ouzounian had to cancel due to ill health.

The Facilitators' and Volunteers' Lunch was jointly planned, with Nancy Walsh from the Curriculum Committee and held at Hart House on Monday, April 22. The setting was lovely, the food was good and the staff easy to work with. Next year more money will be put in the budget to accommodate the larger numbers.

Plans are in place to have a Potluck Picnic on Toronto Island on July 24.

Special thanks were offered to Liz Lewis for recording and Joan McCordic who pitched in during Claire's health absence.

7. Financial Report

Treasurer, Barb Lareau reviewed the Financial Statements for the year ended Apr. 30, 2013. She noted our improved financial situation this year with a \$7,149 balance of revenues over expenditures and an increase in assets, mainly due to increased revenues. Barbara moved and Dugal Campbell seconded and the members passed the acceptance of the financial report.

8. Appointment of the Accountant for 2013- 2014

Barbara Lareau moved the appointment of Akler, Browning, Frimet and Landzberg LLP as the Academy's accountant. Linda Tu seconded the motion and the members passed it.

9. Election of new Board Members

Joan McCordic thanked the following retiring Board members: Claire LaVigna, Karen Melville, Ann Mummenhoff, Brian O'Leary, Jim Pike, Mandy Thomson and Rhona Wolpert and introduced the new Committee Chairs: Mariana Grinblat, Sue Kralik, Margaret Morriss, Carolyn Murray (Secretary) Judith Schurek (Treasurer) and Nancy Walsh.

Jim Pike introduced and provided a short bio for the candidates on the slate of new Board members including: Frances Beer, Marilyn Braaten, Dugal Campbell, Margrit Eichler, Gary Griesdorf, Shirley Lewis, Diane Smith and Linda Tu.

Jim moved, Sharon Harris seconded and the members voted to accept the slate of new Board members.

10. Meeting Opened to the Floor

- i) Madeline Grant suggested that there should be some formal way to recognize Knox and their generosity and commitment to the Academy as our landlord. Joan McCordic agreed that the new Board should address this.
- ii) Sheilagh Hickie lauded the Academy and its members for being such a remarkable organization. In her work with TAN she has become so aware of the Academy's unique benefits – the peer learning and special events and our model that provides such rich opportunities for members to reveal themselves and connect through discussion.
- iii) Rene Laukert, the Coordinator of the Academy's Walks Program reminded members of the multi –level summer walks that have been organized. She distributed extra flyers to members.

11. Appreciation of President Joan McCordic

Tony Keith thanked Joan on everyone's behalf for her efficient, dedicated and friendly commitment to the Presidency this year. He presented her with flowers and a book certificate.

12. Adjournment

Sharon Harris moved that the 2013 Annual General Meeting be adjourned.



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Nominees for the 2014/15 Academy for Lifelong Learning Board of Directors Biographies

Sally Ann Ferguson

Sally has a long history with seniors' learning programs, having chaired the board at the Life Institute at Ryerson and Western's Toronto Senior Alumni Program. She also has facilitated a number of courses. Her greatest interest after her passion for history is the viability of programs like the academy and that they continue to be self governing and peer led. She had a lengthy and varied career with the public service which included conducting hearings with the federal government, moving departments from one location to another with the provincial government and an assignment to the City of Toronto's labour relations unit. Born and raised in London, Ontario, she has lived in England and the United States. She is a graduate of Western University and the University of Toronto.

Bridget Hough

Bridget grew up in the Yorkshire Dales, and studied fashion design at the Edinburgh College of Art. After she and her husband found their way to Canada in 1959, she returned to school at U of T and qualified as a medical illustrator. Thereafter she worked for the Faculty of Medicine providing illustrations and, later, educational videos for the Faculty of Medicine. Forced into early retirement when computers succeeded videos as a teaching medium, Bridget began to volunteer in the mental health field; for many years she ran the Toronto office of the Schizophrenia Society of Ontario, counseling families, lobbying government for improvements in mental health care, and public speaking to combat the general ignorance about serious mental illness.

Mother and grandmother, Bridget has a multitude of interests. She is a quilter, she sings in a choir and plays the piano, she belongs to two book clubs and one movie group, she lawn bowls, and has recently started bridge lessons.

Michael Landauer

Michael studied at University of Toronto in political economy and Yale University in political science. He spent the majority of his working life in Toronto building a business called Mr. Sandman which manufactured and distributed 'magical sand castles' using a sand and resin composition developed in the company lab. He has maintained his father's interest in art collecting and art criticism. He presented a paper at the first Jung conference on Art and Psyche offering a symbolic interpretation of Adolph Gottlieb's masterpiece 'The Prisoners' after a longstanding collaboration with several Jungian analysts.' He believes in the power of humor to dilute the sorrows of life to tolerable concentrations (with any luck at all).

Gillian Long

Gillian was born and educated in Scotland, where she earned an MA in Classics from Edinburgh University. After being a stay-at-home mum to three children for sixteen years she then worked for more than twenty years at the University of Toronto, as Project Manager for a self-funded and very eclectic Research Project. Her job description included converting Medieval Latin texts into machine-readable code, co-editing "Toronto Studies in Central and Inner Asia", editing papers on Ethiopian art, and administering a high-tech training programme for recent immigrants. Since retiring, she and her husband, Oliver, have travelled widely. They now take great pleasure in being actively involved in the Academy.

Lynn McLeod

Lynn graduated from the University of Western Ontario in 1962 and moved to Winnipeg. She worked for the Winnipeg Library System for a decade and then the Regina Public Library System before coming back to Ontario and completing a Masters Degree in Library Science at the University of Toronto in 1976. She worked for the Mississauga Library System and retired as Manager of Readers Den. She has attended TIFF for over 25 years and also Hot Docs for many years. Her interests are films, good books, travel and golf.

Brian O'Leary

While in his past life Brian O'Leary was often caught working in TV and theatrical productions, he has for the last 6 years moved on and up to this Academy. Here, he has facilitated workshops from the Spanish Civil War to TV 101, chaired the Communications Committee, and produced this year's Calendar. He enjoys his family, tennis, theatre, good books, great jazz, Met opera, travel and close friends.

Ralph Swail

Ralph is a graduate of the University of Manitoba and is a retired Actuary. His last job was as Senior Vice President of the Canadian Reassurance Company (now the Swiss Reassurance Company) He has been a member of the Academy since 2007. In the past he has served as Treasurer of the Volunteer Centre of Etobicoke and as treasurer of the condominium in which he and his wife Audrey live. He enjoys contemporary movies, theatre, and current events.

Debrah Weiss

Although raised in Brooklyn Debrah considers herself a Torontonion through and through having spent the last 45 years in our great city. She received her undergraduate degree at Brooklyn College and a Ph.D. at the University of Chicago. Professionally she worked for the Peel Board of Education for 25 years. Her first job was as an Early Identification teacher. Then she became a member of the Psychology Department working with children from junior kindergarten through high school. When she retired she joined the Academy for Lifelong Learning. Over the years she's enjoyed a variety of workshops. She was chair of the Membership Committee and then the Curriculum Committee. Next year she will be one of the Academy's representatives to the Third Age Network, an umbrella group of different later life learning organizations. Debrah lives in a Toronto condo with her husband, Joel, and her yellow lab, Sarah.

**THE ACADEMY FOR LIFELONG LEARNING
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
APRIL 30, 2014**

THE ACADEMY FOR LIFELONG LEARNING

Financial Statements
April 30, 2014

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NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of The Academy For Lifelong Learning as at April 30, 2014 and the statement of operations and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

*Akler, Browning, Frimet
& Landzberg LLP*

Chartered Accountants
Licensed Public Accountants
Toronto, Canada
June 2, 2014

THE ACADEMY FOR LIFELONG LEARNING

Statement of Financial Position
(unaudited - see notice to reader)
April 30, 2014

	2014	2013
Assets		
Current		
Cash	\$ 110,491	\$ 106,692
Prepaid expenses	5,992	-
Total Assets	\$ 116,483	\$ 106,692
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 2,499	\$ 6,000
Deferred revenue	46,223	35,550
Total Liabilities	48,722	41,550
Fund Balances		
Relocation reserve (note 3)	30,000	30,000
Net assets	37,761	35,142
Total Fund Balances	67,761	65,142
Total Liabilities and Fund Balances	\$ 116,483	\$ 106,692

Approved on behalf of the Board:

_____ Member

THE ACADEMY FOR LIFELONG LEARNING
Statement of Operations and Changes in Net Assets
(unaudited - see notice to reader)
Year ended April 30, 2014

	2014	2013
Revenues		
Registration fees	\$ 57,841	\$ 59,969
Special events	10,562	14,346
Interest income	504	498
Total revenues	68,907	74,813
Expenditures		
Special events	25,372	20,309
Classroom rentals	21,789	21,507
Office and general	5,197	4,605
Annual and other meetings	3,127	5,242
Computer and audio	2,916	3,639
Insurance	2,040	2,564
Communications	847	3,151
Telephone and postage	-	1,647
	61,288	62,664
Bursary contribution	(5,000)	(5,000)
Total expenditures	66,288	67,664
Excess of revenues over expenditures for the year	2,619	7,149
Net assets, beginning of year	35,142	27,993
Net assets, end of year	\$ 37,761	\$ 35,142

THE ACADEMY FOR LIFELONG LEARNING

Notes to the Financial Statements

(unaudited - see notice to reader)

April 30, 2014

Draft for discussion purposes only

1. ORGANIZATION

The Academy for Lifelong Learning at Victoria University, (the "Academy") which carries on operations as The Academy For Lifelong Learning was organized in 1991 by a group of volunteers to provide a program of informal, self-directed study groups for mature adults, and is administered by volunteers who serve as a member-elected board, on committees and as facilitators. The Academy has established a collaboration with the School for Continuing Studies at the University of Toronto.

The Academy was incorporated in the Province of Ontario by letters patent on September 4, 1997 as a non-profit corporation without share capital which is a non-profit organization and is exempt from income taxes pursuant to paragraph 149(1)(l) of the Income Tax Act (Canada).

The Academy has supported a bursary fund maintained by Victoria College to assist mature students in their studies, and is now contributing to a bursary fund at the School of Continuing Studies at the University of Toronto.

2. SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies used by management in the preparation of these financial statements.

(a) Revenue recognition

The Academy uses the deferral basis of accounting for its revenue contributions, in which restricted contributions related to expenditures of future periods are deferred and recognized as revenue in the period in which the related expenditures are incurred. Registration fees are recognized as revenue in the year in which the registration fees relate to. Revenue from special events is recognized in the year in which the event occurs.

(b) Donated material and services

These financial statements do not reflect the substantial value of services contributed by volunteers and other interested parties.

(c) Property and equipment

Additions of property and equipment less than \$1,000 are expensed as purchased. Additions greater than or equal to \$1,000 are capitalized and amortized on a straight-line basis over their estimated useful lives.

3. Relocation Reserve

The Academy maintains an internally restricted relocation reserve fund to cover future relocation costs.
