

ACADEMY FOR LIFELONG LEARNING

ANNUAL GENERAL MEETING
Wednesday, May 25, 1994, 11:00 a.m.
Alumni Hall, Victoria University

AGENDA

1. Welcome to the Annual General Meeting
2. Approval of minutes of the last Annual General Meeting, May 19, 1993
3. Report of the President - Wendy Warrillow
4. Committee Reports
 - A. Communications - Laura Baldwin
 - B. Curriculum - Nancy O'Connor
 - C. Finance - Stan Panaioti
 - D. Registration - Jean Iverson
5. School of Continuing Studies - Audrey Herrema
6. By-laws - Aaron Hermant
7. Election of Board Members - Morton Rashkis

The following members have been nominated to stand for election to the 1994/95 Board:

Laura Baldwin	Ellen McCormick
Hilda Cohen	James Spence
William Holford	Tenny Street

The newly elected members will be joining the following members who are remaining on the Board to complete the second year of their two-year term: Juliette del Junco, Aaron Hermant, Audrey Fernie, Israel Horowitz, Wolf Gluck and James Torrie.

8. New Business
9. Adjournment

ACADEMY FOR LIFELONG LEARNING
School of Continuing Studies, University of Toronto

MINUTES OF THE ANNUAL GENERAL MEETING
May 19, 1993, 10:30 a.m.
Alumni Hall, Victoria University

Welcome to the Annual General Meeting

Morton Rashkis welcomed members to the Academy's 2nd Annual General Meeting. He related the story of a woman who had been awarded a university degree at age 100 - reminding us that age is no stumbling block to learning, that learning never ceases, and that this is the byword of the Academy.

He then asked for approval of the agenda for the meeting. Ruth Ellenzweig moved that the agenda be approved, Colin ~~Wolf~~ seconded the motion, and the members agreed.

Wolf

Minutes of the last Annual General Meeting, May 30, 1992.

Stan Panaioti made a motion that the Minutes be approved, Eileen Ward seconded the motion, and the motion was carried

Membership Survey

Don Hillhouse reported on the Membership Survey for Larry Baldwin, who designed the questionnaire. It was sent out in February with the objective of receiving feedback from the membership which could be incorporated into the program. There were 57 replies, with 40% offering to volunteer their time. Members were given B+ for their effort, and assured that their ideas would be taken seriously.

Approval of the Actions of the Board for 1992/93

Morton asked for a motion to approve the actions of the Board for 1992/93. Juliette del Junco so moved, the motion was seconded by Aaron Hermant, and the members agreed.

Fees

Morton reported that last year the fees were increased from \$100 to \$150 to cover increased expenses. This year a further adjustment was made to provide for those who can attend only one semester, and those who joined at midterm last year. The fee was set at \$145 for those attending both semesters in the academic year, and \$105 for those attending only one semester.

Committee Reports

A. Curriculum

Morton reported that Nancy O'Connor, Chairman of the Committee, was in China attending an International Symposium on Adult Education, towards which the Senior Alumni of the University of Toronto, and The Academy, had each contributed \$500. In her absence, Mary Ann Lee presented a brief report, noting that new workshops had been added, and the meeting days increased from 3 to 4. According to the information received in the evaluations and critiques, last year had been a success. She introduced the facilitators to the members and said they would be glad to answer questions. She reported that there are now 15 people involved in the work of the Committee.

B. Public Relations

Wendy Warrillow, Chairman, gave a brief report of the Committee's efforts to obtain advertising, articles, and other publicity. She thanked those who helped with newsletters, brochures, and other mailings - Larry Baldwin, Jean Iverson, Eileen Ward, Sonia Goodman, and for special assistance, Ruth Ellenzweig and Sybil Young. She said that in spite of whatever difficulties were encountered, the stimulating workshops and the fascinating people made it all worthwhile.

C. Membership

Jean Iverson, Chairman, reported that we had an even 100 members in 1992/93, with an additional 50 people who have expressed an interest. She noted that complete workshop information and schedules were available, together with registration forms, if anyone wished to register at this time. She thanked her Committee: Ruth Ellenzweig, Florence Kurtz and Tenny Street for their help, and on their behalf she thanked the members for their support and participation.

D. Special Events

Laura Baldwin, Chairman, reported that the social events held during the past year were successful and well attended, and that we had been invited to a repeat performance of the picnic at Nancy O'Connor's and the brunch at Helen Phelan's. She noted that the theatre night for July 21 had been canceled due to the illness of Fern Gordon who was organizing the event.. Laura thanked Mary Ann Lee for the lovely baskets of flowers, and for her generous help with the special events.

E. Finance

Stan Panaioti, Chairman, reported on the Statement of Revenues and Expenses for the year ended April 30, 1993. The Academy's general account has a net balance of \$2,511; the New Horizon Grant \$12,603, and the Social Events Fund, \$725.

At this point, Audrey Fernie spoke to the matter of charging a fee to facilitators, and made a motion that facilitators not have to pay. The motion was seconded by Doug Booz. Morton asked for discussion, and noted that the Board had discussed this matter fully, taking into consideration the fact that many other people also gave an inordinate amount of time to Academy affairs. It had been decided to charge the facilitators a reduced fee of \$65.00. He pointed out that the Board, therefore, would vote ^{again} ~~against~~ the motion.

Colin ^{WOOLF}WOLF said that, as a founding member, he knew the basic philosophy was that all members of the Academy were to be considered equal, and that facilitators were to be chosen from the membership.

Leslie Spence and John McClelland, both facilitators, supported Colin's position, as did Eileen Ward. Eileen also pointed out that in other organizations it is common for volunteers to pay for the privilege of being a volunteer.

The motion was defeated.

In response to a question from Doug Booz about copies of the financial report, Morton said copies were available for those who wished to have one. Morton thanked Ruth Ellenzweig for her persistent efforts to obtain the New Horizon grant. John Lippak suggested that New Horizon money might be used to pay for a facilitator such as Audrey Fernie had in mind, but Morton thought it unwise to have different rules for different people. He explained that in one case a fee had been waived for a member who was a recent immigrant, and that this member had later become a facilitator.

Leslie Spence referred to the item budgeted for books, and there was a brief discussion of the possibility of starting a collection. In response to a query from Iola Smith as to whether the fee needed to be ratified by the membership, Morton noted that all fees are paid as tuition fees, and are set by the Board.

Election of Board Members

Morton thanked Larry (via Laura) for his efforts as chairman of the Nominating Committee, and asked Don Hillhouse to make the report.

Don reported that the Committee, consisting of Larry, himself, Eileen Ward and Ruth Ellenzweig, proposed the following slate of nominees: Juliette del Junco, Audrey Fernie, Wolfgang Gluck, Aaron Hermant, Israel Horowitz, James Torrie, and Laura Baldwin (to fill the vacancy created by the resignation of Larry). He then moved that this slate be elected to serve on the Board, and his motion was seconded by Ruth. The motion was approved by the Membership.

The new members were introduced, as well as those remaining on the Board from last year, Jean Iverson, Florence Kurtz, Nancy O'Connor (absent), Stan Panaioti and Wendy Warrillow.

School of Continuing Studies

Mort reported that many changes had occurred at the School in the past year. In addition to the financial hardship, their Director had left, and Alec Pathy, the Acting Director, had many duties and very little time for the Academy. Mr. Pathy had called an important staff meeting for today, with the result that Audrey was not able to attend, nor was anyone available to replace her. However, at a recent meeting with Warren Jevons, the Assistant Director, we were assured that the Academy is an important part of their program, and they are doing their best to accommodate our needs. Each member gets an official tax receipt from the University, and is entitled to full use of all the U. of T. libraries. Morton also noted that an organization called the Academy of Learning had challenged our use of the name Academy for Lifelong Learning. The solicitors for the University responded, pointing out that there was absolutely no grounds for conflict, and nothing further was heard.

Report of the President

Morton thanked the members of the original Organizing Committee - ^{COLIN WOOLF} ~~Colleen~~ Wolf, Ruth Ellenzweig, Eleanor Burke, Eileen Ward and Don Hillhouse - and presented the women with corsages. He then thanked those who contributed to the Academy last year: Board Members (including Ross Morrow who had resigned in January), facilitators, and the many volunteers, as well as Audrey Herrema, Warren Jevons and Alec Pathy of the School of Continuing Studies, and Michelle Fitzpatrick who arranged for our use of the Copper Room, this room, and other meeting facilities. He then thanked all members for their participation, and encouraged them to re-register for next year. Colin then thanked Morton for his tremendous contribution - noting that he, too, was one of the original Organizing Committee.

Wendy read a brief message from Audrey Herrema, congratulating the Academy on its innovative and challenging program, for maintaining its membership, and for the high standards of its workshops and the people involved..

New or Other Business

John McClelland asked that the question of reduced fees for facilitators be reconsidered. He noted that he is not a teacher, contributes little more than others in his workshop, and felt that facilitators should pay full tuition. Lillian Zack agreed with John. Morton said their comments would be passed to the Board for further consideration.

Adjournment

Doug Booz moved that the meeting be adjourned, seconded by Eileen. All were in favour.

*Approved by the Board, January 1978
Approved by the members at the Hall, March 1978
John McClelland, Secretary
Lillian Zack, Treasurer*

Financial Report
Academy for Lifelong Learning
May 25, 1994.

I am pleased to report that we are in excellent financial health. In our general account at the School of Continuing Studies, we have an excess of revenue over expenses of almost \$8,500. This sum is being carried over into the next fiscal year.

The reason for this large surplus is the fact that we have paid for many expenses out of our New Horizon funds. This federal grant of \$13,846 is now reduced to \$48,907, all of which must and will be spent by November of this year. After that, we will be totally self-sustaining, that is dependent on our registration fees collected through the School of Continuing Studies.

The Social fund is also healthy, with a balance of \$1,105.

Juliette del Junco
(substituting for Stan Panaioti)

ACADEMY FOR LIFELONG LEARNING

STATEMENT OF REVENUES AND EXPENSES for year ending April 30, 1994

SCHOOL OF CONTINUING STUDIES

Revenues:

Balance May 1, 1993	2,511	
Members' registration fees	<u>17,755</u>	
		20,266

Expenses:

Room rentals	5,116	
SCS administrative fee	4,140	
Postage and delivery	1,005	
Supplies	229	
Telephone and fax	463	
Photocopying	715	
Facilitators meeting	<u>129</u>	
		<u>11,797</u>

Balance April 30, 1994 \$ 8,469

NEW HORIZONS GRANT

Revenues:

Balance May 1, 1993	12,601	
Interest	<u>80</u>	
		12,681

Expenses

Capital equipment	532	
Advertising and supplies	6,165	
Salaries, honoraria, speakers	994	
Meetings	63	
Bank charges	<u>20</u>	
		<u>7,774</u>

Balance April 30, 1994 \$ 4,907

SOCIAL FUND

Revenues:

Balance May 1, 1993	725	
Donations, fees, interest	<u>1,496</u>	
		2,221

Expenses:

Food	747	
Gifts	46	
Promotion	321	
Bank charges	<u>2</u>	
		<u>1,116</u>

Balance April 30, 1994 \$ 1,105

ACADEMY FOR LIFELONG LEARNING

BIOGRAPHICAL SKETCHES OF PROPOSED NEW MEMBERS FOR THE 1994/95 BOARD

LAURA BALDWIN - A Torontonionian, Laura has been Vice-president of the Metropolitan YWCA and Coordinator of Community Services for North York, as well as Director of the Canadian Opera Company responsible for student educational programmes. Interested in the visual and performing arts, she helped form the North York Symphony and Arts Council. Laura served on the board of the Academy this past year to fill a one-year vacancy.

HILDA COHEN - Hilda was born in Connecticut and received a B.A. from the University of Massachusetts in Economics, and a Masters of Education from Boston College. She has been in Canada since October 1988.

WILLIAM HOLFORD - Born and raised in Toronto, Bill graduated from the University of Toronto with a B.A. degree. He served in the Navy in World War II and was active in the investment business in Toronto for 30 years. Now retired, his interests include community work, continuing education, and teaching English as a second language.

ELLEN McCORMICK - Ellen was born in England and taught in the elementary system there before emigrating to Canada to 1959. She received her B.A. from York University, taught for the Metro Separate School Board as a speech and language teacher, and retired in 1989. Her interests include walking, gardening, and the workshops offered by the Academy.

JAMES SPENCE - Born in Ottawa, Jim graduated in Mechanical Engineering from Queen's University and in Business from Harvard. He worked for CIL (one of the world's largest chemical companies) for 36 years, including 3 years in Liberia, West Africa. He retired from CIL in 1992, having been President and CEO for 3 years. In addition to serving on several Boards of Directors, he is a volunteer on the Board of the Children's Aid Society Foundation, and in his spare time enjoys golf, tennis, bicycling and traveling.

TENNY STREET - Born in the U.S.A. and now a Canadian citizen, Tenny lived in Montreal until 1992. She attended Notre Dame Secretarial School and has some secretarial and accounting experience. Educating six children and realizing what she had missed by not attending University, she became involved with ENCORE, a group similar to ALL, and participated in McGill's Learning in Retirement programme.