

ACADEMY FOR LIFELONG LEARNING

ANNUAL GENERAL MEETING
Wednesday, May 19, 1993, 10:30 a.m.
Alumni Hall, Victoria University

AGENDA

1. Welcome to the Annual General Meeting
2. Minutes of the last Annual Meeting, May 30, 1992
3. Committee Reports
 - A. Curriculum - Nancy O'Connor
 - B. Finance - Stan Panaioti
 - C. Membership - Jean Iverson
 - D. Public Relations - Wendy Warrillow
 - E. Special Events - Laura Baldwin
4. School of Continuing Studies -- Audrey Herrema
5. Election of Board Members

The following members have been nominated to stand for election to the Board:

Juliette del Junco	Aaron Hermant
Audrey Fernie	Israel Horowitz
Wolfgang Gluck	James Torrie

Laura Baldwin has been nominated to fill a vacancy on the Board resulting from the resignation of Larry Baldwin.

The newly elected members will be joining the following members who are remaining on the Board to complete the second year of their two-year term: Jean Iverson, Florence Kurtz, Nancy O'Connor, Stan Panaioti and Wendy Warrillow.

6. Report of the President
7. New or Other Business
8. Adjournment

ACADEMY FOR LIFELONG LEARNING

School of Continuing Studies

University of Toronto

MINUTES OF THE ANNUAL MEETING - MAY 30, 1992

Held in the Dining Hall of the Women's Union

79 St. George Street

CHAIRMAN'S REPORT

The meeting was called to order at 10 a.m. by Colin Woolf who delivered the Chairman's Report. On behalf of the Organizing Committee he welcomed members and guests and thanked the Organizing Committee. He also expressed appreciation for the assistance provided by the University of Toronto's School of Continuing Studies and, in particular, for the support of Audrey Herrema (Coordinator of Professional Studies) and Warren Jevons (Assistant Director of the School).

REPRESENTATIVE OF SCHOOL OF CONTINUING STUDIES - AUDREY HERREMA

After welcoming members and guests, Audrey Herrema expressed her amazement at the impressive formation and growth of the Academy of Lifelong Learning which, at a time when many programmes are faltering, has become not only firmly established, but has increased in size and scope. She believes ALL to be a forerunner in this kind of activity, setting the stage for future programmes of the School of Continuing Studies itself. She complimented the Organizing Committee on its success, and the members for their active participation.

COMMITTEE REPORTS

CURRICULUM COMMITTEE - EILEEN WARD

Eileen welcomed Members and guests, and tabled the Committee's 1991-92 report. She thanked Henry Koretsky and Leslie Spence who had been Facilitators at the first semester only, and then introduced the Facilitators of the Fall workshops, each of whom gave a brief report:

- Art - Ross Morrow
- Asian Studies - Nancy O'Connor
- Economics - Myer Brody (report by Doug Booz)
- History - John McClelland (report by Wendy Warrillow)
- Literature - Rivanne Sandler
- Philosophy - Ross Linton
- Politics - Lois De Groot
- Social Sciences - Eleanor Reesor, Michael Maister
- Western Heritage - Don Freeman (report by Doug Booz)

She noted the interest expressed by members for new workshops, which will require more Facilitators, and asked for volunteers and suggestions.

Eleanor Burke reminded everyone to submit requests for preferred time slots for workshops so a schedule can be established for the Fall Semester.

Colin Woolf announced that the 1992/93 workshops will be held in a different location - the Copper Room, Wymilwood Building, 150 Charles Street.

PUBLICITY COMMITTEE - RUTH ELLENZWEIG

Ruth tabled the report of the Public Relations Committee for 1991/92. She pointed out that, although information about ALL was widely distributed, lack of money limited it mainly to free publicity: the only paid advertisement was in the Globe and Mail. She noted that most responses have resulted from newspaper ads, university contacts, and word of mouth.

Ruth reported on the likelihood of the Academy receiving a New Horizon's grant to be used for public relations purposes. She also asked for volunteers willing to serve on the Committee and to help with the Newsletter.

Eleanor Burke introduced Jean Burkholder, a guest at the meeting, who is interested in starting a similar group in association with Fleming College/Trent University in Peterborough.

SPECIAL EVENTS COMMITTEE - Laura Baldwin

Laura reported that there were 3 main social events during the year - a tea at the Four Seasons Hotel, a luncheon at Helen Phelan's home, and the Annual Meeting - all well attended and successful. She appealed to members to return their questionnaires, as the results were important for future planning. Special thanks were given to Estelle Klein of the Committee, who is moving out of the area and will be missed.

BUDGET - MORTON RASHKIS

Morton encouraged members to pre-register to provide funds for financial needs prior to commencement of the Fall Semester. He recommended that the Academy's fiscal year be changed to coincide with that of the University in order to simplify the financial process, in which case our fiscal year will be from May 1 to April 30.

The 1991/92 Financial Statement tabled by Morton was moved for adoption by Nancy O'Connor, seconded by Dorothy Hawthorn, and approved by the members. Following discussion of the items in the 1992/93 budget, in particular the increase of registration fees from \$100 to \$150, it was recommended that the budget be referred to the Board for deliberation and decision.

BY-LAWS AND OPERATING RULES - Colin Woolf

The By-Laws and Operating Rules were tabled by Colin Woolf. Following a brief discussion it was recommended that any suggested changes be put in writing and sent to the Board for their consideration. Eileen Ward then moved that the By-Laws and Operating Rules be adopted as tabled. Morton Rashkis seconded the motion, and the members approved.

ELECTION OF BOARD - Morton Rashkis

Morton reported that he had contacted every member who had been proposed as a possible candidate, and that the following seven people had agreed to stand for election: Larry Baldwin, Jean Iverson, Florence Kurtz, Ross Morrow, Nancy O'Connor, Stan Panaioti, and Wendy Warrillow.

Morton moved that this slate of officers be accepted, seconded by Don Hillhouse, and approved by the members.

Morton requested that the new Board meet briefly following the Annual Meeting.

OPEN DISCUSSION

Ross Linton raised the question of possible difficulties if workshop participants decided to issue reports or briefs. Audrey Herrema confirmed that reports on Academy letterhead should have prior approval of SCS before being publicly distributed. It was proposed that a policy be put in place for clarification. It was also suggested that perhaps publications should be encouraged and become part of our ongoing plans.

Morton Rashkis suggested that members consider using Faculty members as resource people to enlighten and expand on topics of study.

Don Freeman was introduced and asked to say a few words about his plans for the Philosophical Anthropology workshop in the fall.

Colin Woolf suggested that we should not view ALL as an organization solely for seniors and retirees, but open to anyone interested in this kind of study group.

Don Hillhouse noted that we have had an enjoyable and successful first year, and proposed that each member try to bring in at least one new member.

Nancy O'Connor, speaking for the Facilitators, thanked both the Organizers and all those who worked on committees.

The meeting was adjourned at 12.30 on a motion by Larry Baldwin, seconded by Eileen Ward, and the approval of the members.

ACADEMY FOR LIFELONG LEARNING
Statement of Revenue and Expenses
For the Year Ended April 30,1993

REVENUE

Members Tutition Fees \$ 14,570

EXPENSES

Advertising and Publicity	\$ 2,084	
Annual General Meeting	118	
Conference Fee	500	
General and Office Supplies	422	
Photocopy	865	
Postage	509	
Room Rental	3,663	
S.C.S. Fees	2,940	
Secretarial Services	495	
Telephone	463	
		12,059

Excess of Revenue over Expenses \$ 2,511
(Carried Forward to 1993/94)

New Horizons Grant Fund

Total Grant Received	\$ 13,846	
Interest Earned (Net)	105	
		13,951
Expended to April 30,1993	1,348	
		\$ 12,603

Social Events Fund

Total Donations Received	\$ 1,072	
Interest Earned (Net)	7	
		1,079
Expended to April 30, 1993	354	
		\$ 725

ACADEMY FOR LIFELONG LEARNING

SCHOOL ^{CF} FOR CONTINUING STUDIES

UNIVERSITY OF TORONTO

BUDGET FOR ACADEMIC YEAR ENDING MAY 31, 1993

REVENUE

MEMBERS' FEES * \$ 18,750

EXPENSES

FACILITIES RENTALS	\$ 3,600
SCHOOL FOR CONTINUING STUDIES *	3,750
SECRETARIAL SERVICES	1,500
OFFICE AND PHOTOCOPIES	1,400
POSTAGE AND NEWSLETTERS	5,000
ADVERTISING	1,500
CONTINGENCIES	<u>2,000</u>

TOTAL \$ 18,750

* Based on 125 Members @ \$150.00

To: 1993/94 Board

From: Larry Baldwin, Chairman, Nominating Committee

Date: May 28, 1993

For the information of new members, biographical sketches of members continuing on the Board for the second year are set out below. As personal articles on Morton Rashkis and Nancy O'Connor have recently appeared in recent newsletters, I include only those for Jean Iverson, Florence Kurtz, Stan Panaioti and Wendy Warrillow..

JEAN IVERSON -- Jean was born in Ottawa, and spent most of her adult years in the United States. She was a Founding Director of Youth Advocates, an organization of volunteers providing alternative educational and living arrangements for delinquent and dependent teen-agers. Having recently retired from the Royal Ontario Museum where she worked for the Associate Director for 10 years, she now manages a small computer publishing business. She enjoys walking, choral music, live theatre, and scrabble.

FLORENCE KURTZ -- Born and raised in Toronto, Florence held various responsible positions in business. She has been very active with Senior and other Alumni organizations of the University of Toronto. Florence is deeply interested in and concerned about economics, politics and world affairs.

STAN PANAIOTI -- Born and educated in Shanghai, China, Stan completed his studies in engineering in Paris before moving to Canada in 1951. He pursued a 38 year career in the chemical industry. Stan recently retired from an executive position with a chemical multi-national organization. His outside interests include history, international affairs, bridge, music and walking.

WENDY WARRILLOW -- Daughter of English and Canadian parents, Wendy was educated in England at the Brentwood, Ursuline, and Chelmsford College of Art where she received concurrent ballet training throughout. More recently she worked at the Royal Ontario Museum in Conservation, Personnel, and Public Programs, and for the past five years for an independent publishers' agent. She studies French, and is addicted to France. Among her other interests are gardening, golfing, and music, particularly opera.